

GRANT APPLICATION FORM

Please read the conditions of grant on the back of this form carefully before completing. Answer all questions, providing additional evidence where requested. Please use separate sheets if necessary.

1 Name of applicant, registered address

.....
.....
.....
.....
Postcode:
Tel. no.
Contact name.

2 Address of business premises
which are the subject of this
application if different.

.....
.....
.....
.....
Postcode.

3 Is your business registered for VAT?

Yes No

Can you reclaim VAT?

Yes No

4 Does the applicant own the premises
which are the subject of this grant
application?

Yes No

5 If you answered "no" to question 4 has the owner or landlord given consent to this application?

Yes No Consent not required because (give reason)

6 Is this application for a business employing fewer than 250 people and with a turnover of less than 50 million Euros per annum?

Yes No

7 Please read the grant conditions carefully and specify as clearly as possible what your grant application is intended for.

8 Please provide as much evidence as possible of the cost of items included in section 7 above, including quotations for all replacement, repaired or new capital equipment.

9 Please ensure you have approval of your landlord and your insurer for all works to be funded by this grant application.

I have received consent
of my landlord (signed/dated)

and my insurers..... (signed/dated)

10 Please specify how much grant you are applying for.

£.....

What is the value of your funds that will match this application for grant assistance?

£.....

What will be the value of your insurance payment to match this application for grant assistance? £.....



11 When will the works for which grant is sought

be started?.....

and completed?

12 Declaration

I declare that:

- a) I have read and understand the conditions of grant as stated overleaf.
- b) the information in this application for grant and in attached documents is correct and complete to the best of my knowledge and belief.
- c) I will supply on request any further information required in connection with this application for grant.
- d) I will provide access to the Council's officers to inspect all works and show evidence of expenditure of any grant received within reasonable notice of a request for a visit.
- e) I have all necessary consents from my landlord and insurers for this application for grant and subsequent works.

SignedName
(block letters)

Position in Business Date

Has your business lost any jobs as a result of the 2012 floods?

	Male	Female
Part-time	<input type="text"/>	<input type="text"/>
Full-time	<input type="text"/>	<input type="text"/>

N.B. Data Protection Act 1998.

The information that you provide on this form will be stored electronically and in paper form and will be used for the purpose of processing your grant application. The Council is under a duty to protect the public funds they handle and may use the information you have provided on this form to prevent, detect and take appropriate action in apparent cases of fraud. The information may also be shared, for the same purposes, with other organisations which handle public funds or have a law enforcement role.

Conditions of Grant

Calderdale Council is providing funding to assist small and medium sized businesses in Calderdale that have been adversely affected by the floods of 2012. This RISE grant application form contains the criteria and conditions of grant.

Small to medium sized businesses based in Calderdale, employing up to 250 people and with an annual turnover of up to 50 million Euros (an “SME”) can apply.

Eligible items include the cost, or part cost, of:

- Works to get the business trading after a period of closure due to the 2012 floods.
- Marketing and promotion of the business to reduce the impact of business closure and reduced trade as a result of the 2012 floods.
- Minor capital works or equipment, such as the installation of flood barriers in the business premises and/or other associated insurer-approved equipment to reduce the impact of future floods. (Please ensure your landlord and insurers approve all new equipment and installations).
- Repair or replacement of business equipment, fixtures, machinery and equipment essential to the business operation.
- Other works that are essential to getting the business trading after floods.

Grant will not normally be paid for:

- stock that was lost, damaged or otherwise became unusable as a result of the 2012 floods.
- Works that have not received the consent of your landlord or insurers.
- Works that are considered excessively costly or inappropriate in the view of the Council.

Grants will be paid on a first come basis and the Council will give notice when the funds for this grant scheme are exhausted.

The Council reserves the right to determine the amount of grant made available to each business based on factors such as business need, evidence produced and funding availability.

Each business can only receive one grant.

Please complete the form, giving as much detail as possible to support and explain the circumstances of your application, sign the declaration and return the form to John Hodgson scanned and attached to an email to john.hodgson@calderdale.gov.uk or by post to the Business and Economy Team, Northgate House, Northgate, Halifax HX1 1UN



Please contact a member of Calderdale Council's business support team on 01422 392220 or email businessgrowth@calderdale.gov.uk for more information and to receive a copy of the application form.